

### DRAFT STANDARDS COMMITTEE WORK PLAN 2010/111

ITEM	MILESTONES	DATES OF MEETINGS	COMMENTS	STATUS
1. Annual report to Council by Chairman of Standards Committee		•	<b>The Chairman presented the Annual Return sent to Standards for England to the June Council meeting.</b>	• Done
2. Introduction of new code of conduct.			This is expected after the General Election. <b>There is no further news on this.</b>	• Not yet started
3. Introduction of system for obtaining feedback on the management of complaints.				• Not yet started
4. Review of training needs – District and Parish Councillors	<ul style="list-style-type: none"> <li>• District Councillors</li> <li>• Parish Councillors</li> <li>• Monitoring of attendance</li> </ul>	<ul style="list-style-type: none"> <li>• progress reports at each meeting</li> </ul>	<ul style="list-style-type: none"> <li>• This is being arranged for June/July. <b>8 District Cllrs have not yet attended and will be pursued.</b></li> <li>• It is proposed that this year no further training is given to Parish and Town Councillors</li> </ul>	• Ongoing
5. Code of Conduct induction training for both District and Parish/Town Councillors following May 2011 elections.	<ul style="list-style-type: none"> <li>• District Councillors</li> <li>• Parish Councillors</li> <li>• Monitoring of attendance</li> </ul>	<ul style="list-style-type: none"> <li>• progress reports at each meeting</li> </ul>	•	• Not yet started
6. Annual Reports -	<ul style="list-style-type: none"> <li>• Year end number of complaints against District and Parish Councillors received by the Standards Board</li> </ul>	•	The figures are available in the regular report	• Not yet started

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	<ul style="list-style-type: none"> <li>• Gifts and hospitality Registers</li> <li>• RIPA</li> </ul>	<ul style="list-style-type: none"> <li>• .</li> <li>• .</li> </ul>	<ul style="list-style-type: none"> <li>• .</li> <li>• .</li> </ul>	
7. Review of Standards Committee Hearings Procedure	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Following the introduction of local assessment this needs review. Work has been halted on this to accommodate other aspects of the work plan.</li> </ul>	<ul style="list-style-type: none"> <li>• Not yet started</li> </ul>
8. Liaison meetings	<ul style="list-style-type: none"> <li>• Meeting of Chairman with District Council's CEO</li> <li>• Meeting of Chairman with each of the 3 political parties' Leaders</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• This meeting is due in April 2011.</li> <li>• These are to be arranged for the Autumn.</li> </ul>	<ul style="list-style-type: none"> <li>• Not yet started</li> </ul>
9. Planning probity work	<ul style="list-style-type: none"> <li>• To be determined in 2009/2010</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• I will consult the Development Control Manager as to when he thinks this will be carried out.</li> </ul>	<ul style="list-style-type: none"> <li>• Not yet started</li> </ul>
10. Review of guidance to members involved with the Planning process	<ul style="list-style-type: none"> <li>• To be determined in 2009/2010</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• I will consult the Development Control Manager as to when he thinks this will be carried out.</li> </ul>	<ul style="list-style-type: none"> <li>• Not yet started</li> </ul>
11. Review of Constitution			<p><b>Members to decide what aspects of the Constitution they wish to be reviewed in addition to the ones transferred from the Standards Committee 2009/2010 Work plan. Members should also be aware that there are proposals for change from the new Government. Details are awaited.</b></p>	<ul style="list-style-type: none"> <li>• Not yet started</li> </ul>

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	Contracts Standing orders	• .	• Work is continuing.	• Ongoing
	Financial Regulations review	• .	• The Director of Resources is reviewing Financial Regulations	• Ongoing
	Review of member Job Descriptions	• .	• Executive members have asked that the full set be provided, including those for Scrutiny members following the introduction of the new Scrutiny arrangements.	• Ongoing
	Delegation Scheme	•	•	• Ongoing
12. Introduction of new statutory rules on Petitions into the Constitution.	•	• 3 <sup>rd</sup> August 2010.	• This is on this agenda	• Done
13. Development of the Annual Standards Committee work plan for 2011 to 2010	•	• .	•	• Not yet started
14. Partnership Governance arrangements and the ethical framework?	• Scoping report	•	•	• Ongoing
15. Monitoring Officer Protocol with the Parish and Town Councils	•	• .	•	• Ongoing
16. Consideration of further publicity	•	•	•	• Ongoing

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required for the Standards Committee and to publicise the work of the Standards Committee.				
17. Annual consideration of publicity requirements for the Local Assessment of complaints against members procedures	•	•	•	• Not yet started
18. Review of Constitution User Guide	•	•	• The Head of Democratic Services is to present this at the first meeting in the new corporate year. <b>It is expected that this will be on this agenda.</b>	• Ongoing